Our easement process for customer-initiated works (CIW)

Before works start

1
You'll get an ownership notice about Powerco assets on your land and an easement form.

You need to:
- Keep the ownership notice for your records.
- Fill in the easement form.
- Return the easement form to easements@powerco.co.nz

2
If our assets will be on neighbouring land, you'll also get an ownership notice and easement form for your neighbour(s).

You need to:
- Tell your neighbour(s) about the electrical works you have planned.
- Give the ownership notice and easement form to your neighbour(s). Ask them to fill in the easement form.
- Return the easement form completed by your neighbour(s) to easements@powerco.co.nz

3
Once your Powerco-approved contractor tells us you've accepted their quote for the electrical works, we'll prepare the easement agreement(s).

You need to:
- Wait to get the easement agreement(s) from us. It usually takes us 10 working days from when you accept your contractor's quote.
- Once you get the easement agreement for your land, ask your lawyer to review it if you want to.
- If you get an easement agreement for your neighbour's land, give it to them. Tell them they can ask their lawyer to review it if they want to.
- It's up to you to pay your own legal fees as well as your neighbour's legal fees.

4
It's time to get the easement agreement(s) signed and returned.

You need to:
- Sign the easement agreement for your land.
- If you got an easement agreement for your neighbour's land, get your neighbour(s) to sign it.
- Send the signed easement agreement(s) to easements@powerco.co.nz

Works start

Talk to your chosen Powerco-approved contractor if you have any questions about the electrical works e.g., start date, completion date, payment terms.

Before completion certificate issued

5
A caveat will be put on your land title. If your neighbour(s) signed an easement agreement, a caveat will be put on their land title too.

If you want to you can tell your neighbour(s) about the caveat and let them know it'll be removed when the easement is registered.

6
Once the works are finished, all areas of land with our assets on them need to be surveyed.

You need to:
- Get your surveyor to survey our assets on your land.
- If your neighbour(s) signed an easement agreement, get your surveyor to survey our assets on your neighbour's land too.
- Pay your surveyor's fees for all the survey work.
- Get your surveyor to send the survey plan to us.

7
We'll check the survey plan and ask your surveyor to confirm that all our assets are covered.

Talk to your surveyor if you have any questions about this part of the process.

Completion certificate issued

Before caveat removed

8
It's time to get the documents ready to put the easement on your land title.

You need to:
- Get your lawyer to send us the easement instrument and A&I form.
- Pay your own legal fees and easement registration costs.
- Pay your neighbour's legal fees and easement registration costs if an easement is going to be put on their land title.

9
The easement will be registered on the land title(s) and at the same time the caveat(s) will be removed

Talk to your lawyer if you have any questions about this part of the process.

Caveat removed & easement registered

10
It's so important to be safe around our assets on your land. Check out the health and safety info on our website www.powerco.co.nz/safety/assets-on-your-property

POWERCO